

ASMPT LIMITED

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code: 0522)

(股份代號：0522)

3 April 2024

To the Non-registered Holders ^{Note 1}

Dear Sir/Madam,

Notification of Publication of 2023 Annual Report, Circular dated 3 April 2024 and Notice of Annual General Meeting (the "Current Corporate Communications")

ASMPT Limited (the "Company") hereby notifies you that the Current Corporate Communications, in both English and Chinese versions, are available on the Company's website at www.asmpt.com and the HKEXnews website at www.hkexnews.hk.

If you would like to (i) receive the Current Corporate Communications in printed form, and/or (ii) change your choice of means of receipt and/or language of future corporate communications of the Company (the "Corporate Communications") ^{Note 2}, please complete the enclosed request form (the "Request Form") and sign and return it by mail or by hand to the Company c/o the share registrar and transfer office of the Company in Hong Kong (the "Share Registrar"), Tricor Secretaries Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. If you post the Request Form in Hong Kong, you may use the freepost mailing label provided when returning the Request Form to the Company. If you are mailing the Request Form from overseas, please affix an appropriate stamp. You may also send email with a scanned copy of the duly completed and signed Request Form to asm0522-ecom@hk.tricorglobal.com.

Please note that printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Share Registrar on request. They will also be available on the Company's website at www.asmpt.com and the HKEXnews website at www.hkexnews.hk.

Should you have any query relating to this letter, please call the dial-up hotline of the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By Order of the Board
ASMPT Limited
Kong Choon, Jupiter
Company Secretary

Encl.

Notes:

- This letter is addressed to the non-registered holders of securities of the Company. "Non-registered Holder" means such person or company whose listed securities are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive the Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the enclosed Request Form.
- Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) directors' reports, annual accounts together with the auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

(In case of any inconsistency, the English version of this letter shall prevail over the Chinese version.)

敬啟者：

二零二三年年報、日期為二零二四年四月三日之通函及股東週年大會通告(「本次公司通訊」)之登載通知

ASMPT Limited (「本公司」) 謹此通知 閣下，本次公司通訊之英文及中文版已在本公司網站www.asmpt.com及披露易網站 www.hkexnews.hk登載。

如 閣下希望(i)收取本次公司通訊之印刷本，及/或(ii)更改 閣下就收取日後本公司之公司通訊(「公司通訊」)^{附註2}之收取方式及/或語言版本之選擇，請填妥及簽署隨本函附上之要求表格(「要求表格」)，並郵寄或親身交回本公司於香港之股份過戶登記處(「股份過戶登記處」)卓佳秘書商務有限公司，地址為香港夏愨道16號遠東金融中心17樓，再轉交本公司。如 閣下於香港投寄要求表格，可使用已提供之郵寄標籤將要求表格寄回本公司。如 閣下於海外投寄要求表格，則請貼上適當郵票。 閣下亦可將已適當地填妥並簽署的要求表格掃描本電郵至asm0522-ecom@hk.tricorglobal.com。

請注意，股份過戶登記處可應要求提供所有日後公司通訊之英文及中文印刷本，有關公司通訊亦將於本公司網站www.asmpt.com及披露易網站www.hkexnews.hk登載。

如 閣下對本函有任何疑問，請於辦公時間內(星期一至星期五上午九時正至下午五時正，香港公眾假期除外)致電股份過戶登記處電話熱線(852) 2980 1333查詢。

此致
非登記持有人^{附註1} 台照

承董事會命
ASMPT Limited
公司秘書
江俊
謹啟

二零二四年四月三日

附件

附註：

- 此函件乃向本公司證券的非登記持有人發出。「非登記持有人」指其上市證券存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊。如 閣下已出售或轉讓所持有的本公司股份，則毋須理會本函件及隨附的要求表格。
- 公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

(本函件之中英文版本如有任何歧義，概以英文版本為準。)

REQUEST FORM 要求表格

To: ASMPT Limited
(Incorporated in the Cayman Islands with limited liability)
(Stock Code: 0522)
c/o Tricor Secretaries Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致: ASMPT Limited
(於開曼群島註冊成立之有限公司)
(股份代號: 0522)
經卓佳秘書商務有限公司
香港夏愨道16號
遠東金融中心17樓

Part A 甲部

I/We would like to receive the printed version(s) of the Current Corporate Communications in the manner as indicated below:

本人/我們希望以下列方式收取本次公司通訊之印刷本:

(Please mark a "✓" in **ONLY ONE** of the following boxes.) (請從下列選擇中, 僅在其中一個空格內劃上「✓」號。)

- to receive the **printed English version** of the Current Corporate Communications; **OR**
收取本次公司通訊之**英文印刷本**; 或
- to receive the **printed Chinese version** of the Current Corporate Communications; **OR**
收取本次公司通訊之**中文印刷本**; 或
- to receive both the **printed English and Chinese versions** of the Current Corporate Communications.
同時收取本次公司通訊之**英文及中文印刷本**。

Part B 乙部

I/We would like to receive the future Corporate Communications in the manner as indicated below:

本人/我們希望以下列方式收取日後公司通訊:

(Please mark a "✓" in **ONLY ONE** of the following boxes.) (請從下列選擇中, 僅在其中一個空格內劃上「✓」號。)

- to access all future Corporate Communications by **electronic means** through the Company's website at www.asmpt.com instead of receiving printed copies, and receive a notification letter of the publication of the Corporate Communications on the Company's website; **OR**
透過本公司網站 www.asmpt.com 以**電子方式**存取所有日後公司通訊, 以代替收取印刷本, 並收取公司通訊已在本公司網站登載之通知信函; 或
- to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊之**英文印刷本**; 或
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊之**中文印刷本**; 或
- to receive both the **printed English and Chinese versions** of all future Corporate Communications.
同時收取所有日後公司通訊之**英文及中文印刷本**。

Non-registered Holder's full name:

股東全名:

Signature:

簽名:

(Please use **ENGLISH BLOCK LETTERS**.) (請用英文正楷填寫。)

Address:

地址:

(Please use **ENGLISH BLOCK LETTERS**.) (請用英文正楷填寫。)

Contact telephone number:

聯絡電話號碼:

Date:

日期:

Notes

附註:

- Please complete all your details clearly. Any Request Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company.
請 閣下清楚填寫所有資料。本公司將酌情決定任何未有清楚填寫或填寫不正確之要求表格無效。
- This Request Form is to be completed by the non-registered holders of securities of the Company. "Non-registered Holder" means such person or company whose listed securities are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive the Corporate Communications.
本要求表格應由本公司證券的非登記持有人填寫。「非登記持有人」指其上市證券存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到公司通訊。
- For the avoidance of doubt, the Company does not accept any special instructions written on this Request Form.
為免存疑, 本公司概不接受於本要求表格上書寫之任何額外指示。
- Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) directors' reports, annual accounts together with the auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件, 其中包括但不限於: (a) 董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address.

本聲明中之「個人資料」相等於《個人資料(私隱)條例》(第486章)所定義之「個人資料」, 當中可能包括但不限於 閣下之姓名、聯絡電話號碼、電郵地址及郵寄地址。

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

閣下是自願提供個人資料, 以便按 閣下選擇之方式收取公司通訊。本公司將在有需要之期間, 保存 閣下之個人資料作核實及記錄用途。

You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

閣下有權根據《私隱條例》中的條款, 查閱及/或修改 閣下之個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出:

By mail to: Privacy Compliance Officer
Tricor Secretaries Limited
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

By email to: asm0522-ecom@hk.tricorglobal.com

郵寄至: 私隱事務主任
卓佳秘書商務有限公司
香港夏愨道16號遠東金融中心17樓

電郵至: asm0522-ecom@hk.tricorglobal.com

(In case of any inconsistency, the English version of this Request Form shall prevail over the Chinese version. 本要求表格之中英文版本如有任何歧義, 概以英文版本為準。)

Please cut the mailing label and stick it on an envelope to return this Request Form to us.
No postage stamp is necessary if posted in Hong Kong.
閣下寄回此要求表格時, 請將郵寄標籤剪貼於信封上。
如在本港投寄, 毋須貼上郵票。

MAILING LABEL 郵寄標籤

Tricor Secretaries Limited
卓佳秘書商務有限公司
Freeport No. 10 GPO 簡便回郵號碼10 GPO
Hong Kong 香港