



SAMSON PAPER HOLDINGS LIMITED

森信紙業集團有限公司*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code: 731)

(股份代號：731)

NOTIFICATION LETTER 通知信函

25 July 2022

Dear Registered Shareholder(s),

Samson Paper Holdings Limited (the "Company")

— Notice of publication of 2022 Annual Report, Circular and Proxy Form of the Annual General Meeting ("Current Corporate Communications")

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.samsonpaper.com and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at www.hkexnews.hk.

Shareholders may at any time choose to receive free of charge Corporate Communications⁽¹⁾ either in printed form, or read the website version; and either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you wish to receive another printed version of the Current Corporate Communications, please complete the Change Request Form on the reverse side and return it to the Company's Hong Kong branch share registrar, Boardroom Share Registrars (HK) Limited ("Boardroom"), using the mailing label printed. No postage is required if posted in Hong Kong. The address of Boardroom is 2103B, 21/F, 148 Electric Road, North Point, Hong Kong.

Should you have any queries relating to any of the above matters, please call Boardroom's telephone hotline at (852) 2153 1688 during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays or send an email to srinfo.hk@boardroomlimited.com.

Yours faithfully,
For and on behalf of
Samson Paper Holdings Limited
Mr. SHI Yaofeng
Executive Director

Note: (1) Corporate Communications include but are not limited to (a) the directors' report, the annual financial statements together with a copy of the independent auditors' report of the Company and, where applicable, its summary financial report; (b) the interim, quarterly report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a reply slip and (g) a proxy form.

各位登記持有人：

森信紙業集團有限公司(「本公司」)

— 2022年報、股東周年大會之通函及代表委任表格(「本次公司通訊文件」)之發佈通知

本公司的本次公司通訊文件的中、英文版本已上載於本公司網站www.samsonpaper.com及香港交易及結算所有限公司之網站www.hkexnews.hk，歡迎瀏覽。

儘管閣下早前曾向本公司作出公司通訊文件⁽¹⁾收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，轉為以印刷本或網上方式收取及只收取英文印刷本、或只收取中文印刷本；或同時收取中、英文印刷本，費用全免。如閣下欲收取本次公司通訊文件之印刷本，請閣下填妥在本函背頁的更改申請表格，並使用隨附之郵寄標籤寄回，毋須貼上郵票(如在香港投寄)。公司香港證券登記分處，寶德隆證券登記有限公司(「寶德隆」)，地址為香港北角電氣道148號21樓2103B室。

如閣下對本函內容有任何疑問，請於辦公時間星期一至五(公眾假期除外)上午9時正至下午5時正致電寶德隆電話熱線(852) 2153 1688或電郵至srinfo.hk@boardroomlimited.com。

代表
森信紙業集團有限公司
執行董事
施姚峰先生
謹啟

二零二二年七月二十五日

附註：(1) 公司通訊文件包括但不限於：(a)董事會報告、本公司年度財務報表連同獨立核數師報告及如適用的財務摘要報告；(b)中期、季度報告及如適用的中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；(f)回執；及(g)委任代表表格。

* For identification purpose only
僅供識別

Change Request Form 更改申請表格

To: **Samson Paper Holdings Limited (the “Company”)**
c/o Boardroom Share Registrars (HK) Limited (“Boardroom”)
2103B, 21/F, 148 Electric Road
North Point, Hong Kong

致：森信紙業集團有限公司(「本公司」)
經 寶德隆證券登記有限公司(「寶德隆」)
香港北角電氣道148號21樓2103B室

I/We would like to receive the **Current** Corporate Communications of the Company as indicated below:
本人/我們希望以下列方式收取 本公司之**本次**公司通訊文件(「公司通訊文件」)：

(Please mark (“X”) to the following box)
(請在空格內劃上「X」號)

- read the **Website version** of all Corporate Communications published on the Company’s website in place of receiving printed copies; and receive a notification letter of the publication of Corporate Communication on website; **OR**
瀏覽在公司網站發表之公司通訊文件**網上版本**，以代替印刷本，並收取公司通訊文件已在網上刊發之通知信函；或
- to receive the **printed English version** of all Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊之**英文印刷本**；或
- to receive the **printed Chinese version** of all Corporate Communications **ONLY**; **OR**
僅收取所有日後公司通訊之**中文印刷本**；或
- to receive both **printed English and Chinese versions** of all Corporate Communications.
同時收取所有日後公司通訊之**英文及中文印刷本**。

All the Company’s future Corporate Communications will be sent to you in this version if you have selected above. If you would like to change your choice of means of receipt of the Corporate Communications, please write or send email to Boardroom.
日後公司通訊文件會以上述選擇的版本寄予 閣下。如欲更改所選擇的公司通訊收取方式，請以書面或電郵通知寶德隆。

Name(s) of Shareholder(s)

股東姓名

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Contact telephone number

聯絡電話號碼

Address

地址

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Signature

簽名

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Date

日期

Notes 附註：

- Please complete all your details clearly.
請 閣下清楚填妥所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
如屬聯名登記股東，則本更改申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- Any form without indication, with no signature or otherwise incorrectly completed will be void.
如在本表格未有作出選擇、未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to all the future Corporate Communications to be sent to you until you notify to the Company’s Hong Kong branch share registrar Boardroom Share Registrars (HK) Limited to the contrary or unless you have at anytime ceased to have holdings in the Company.
上述指示適用於發送予 閣下之所有日後公司通訊，直至 閣下通知本公司之香港股份證券登記分處寶德隆證券登記有限公司其他安排，或任何時候不再持有本公司股份。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
為免存疑，任何在本更改申請表格上的額外手寫指示，本公司將不予處理。
- * For identification purpose only
僅供識別

閣下寄回此更改申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope
to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

寶德隆證券登記有限公司
Boardroom Share Registrars (HK) Limited
簡便回郵號碼 Freepost No. 20
香港 Hong Kong