

# C&D Newin Paper & Pulp Corporation Limited 建發新勝漿紙有限公司\*

(Incorporated in Bermuda with limited liability)

(Stock Code: 731)

20 September 2024

Dear Registered Shareholder,

 C&D Newin Paper & Pulp Corporation Limited (the "Company")

 Letter to New Registered Shareholders

 — Election of Means of Receipt and Language of Corporate Communications

We are pleased to enclose the English and Chinese versions of the Company's 2024 Interim Report for your attention.

Pursuant to Rules 2.07A and 2.07B of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing **Rules**") effective on 31 December 2023 and the articles of association of C&D Newin Paper & Pulp Corporation Limited, the Company will disseminate future corporate communications, including but not limited to: (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form (the "**Corporate Communications**") to you by electronic mean through the Company's website at <u>www.cndnewin.com</u> and the website of The Stock Exchange of Hong Kong Limited (the "**HKEx's website**") at <u>www.hkexnews.hk</u> (the "**Website Version**").

In order to provide your electronic contact details for future communication, please fill in your details in the enclosed reply form (the "**Reply Form**"), sign and return it by post to the Company c/o the share registrar of the Company in Hong Kong, Boardroom Share Registrars (HK) Limited ("**Boardroom**") at 2103B, 21/F, 148 Electric Road, North Point, Hong Kong using the address label printed on the Reply Form or by email to <u>srinfo.hk@boardroomlimited.com</u>. If you post your Reply Form within Hong Kong, you may use the prepaid mailing label on the Reply Form without affixing a stamp when returning your Reply Form. Otherwise, please affix an appropriate stamp.

To support environmental protection and enhance efficient communication with you, the Company encourages you to access the Corporate Communications through the Website Version instead of receiving printed copies by mail. If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection to access the Corporate Communications by electronic means through the Company's website or HKEx's website on or before 18 October 2024, you will be deemed to have consented to receiving the Website Version for all future Corporate Communications, and a notice of publication of the Website Version of the Corporate Communications will be sent to you either by email or by post (only if the Company does not possess the functional email address from you).

Please note that:

- (1) both printed copies of the English and Chinese versions of the Corporate Communications will be available from the Company or Boardroom upon request;
- (2) for actionable Corporate Communications which seek instructions from you on how you wish to exercise your rights or make an election as a shareholder of the Company, including but not limited to, (a) election forms in connection with a dividend payment; (b) excess application forms in connection with a rights issue or open offer; (c) applications forms for assured entitlement under an open offer; (d) acceptance forms in connection with takeovers, mergers and share buy-backs; and (e) provisional allotment letters in connection with a rights issue (the "Actionable Corporate Communications"), the Company will send it to you individually and in electronic form if email address has been provided to the Company. If no email address is given by you or the email address provided is not functional, the Company will send you a printed copy of the Actionable Corporate Communications together with a request form for soliciting your functional email address by post at your address as it appears in the Company's register of members; and
- (3) it is the responsibility of you to provide an email address that is functional. If the Company does not possess the email address of you or the email address provided is not functional, the Company will act according to the above arrangements. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by you without receiving any "non-delivery message".

You are entitled at any time by reasonable notice in writing to the Company c/o Boardroom or by email to <u>srinfo.hk@boardroomlimited.com</u> to request for a printed copy of the Corporate Communications. The Company will send the printed copy of the Corporate Communications to you free of charge as soon as possible upon your notice. Please note that the request for printed copy of Corporate Communications and Actionable Corporate Communications (if applicable) will be valid for one year from the date of request unless being revoked or superseded (whichever is earlier).

Should you have any queries relating to any of the above matters, please call Boardroom's telephone hotline at (852) 2153 1688 during business hours from 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding public holidays or send an email to srinfo.hk@boardroomlimited.com.

Yours faithfully, For and on behalf of C&D Newin Paper & Pulp Corporation Limited Mr. HUANG Tiansheng Executive Director

#### To: C&D Newin Paper & Pulp Corporation Limited (the "Company")

Boardroom Share Registrars (HK) Limited

2103B, 21/F, 148 Electric Road, North Point, Hong Kong

### Part A

c/o

I/We would like to receive all future Corporate Communications of the Company in the manner indicated below:

(Please check "X" ONLY ONE box below)

to access all future Corporate Communications by electronic means through the Company's website in place of receiving printed copies by mail. And receive an email notification and the future Actionable Corporate Communications to my/our email address below.

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Please provide the email address in English Block Letters and the email address will solely be used for receiving the email notification of the release of Corporate Communications and the electronic form of Actionable Corporate Communications.

By selection of Part A and after providing your email address, you have expressly consented to waive the right to receive all future Corporate Communications in printed copy.

If you have selected in Part A, you are not required to select in Part B.

#### Part B

I/We would like to receive all future Corporate Communications of the Company in the manner indicated below and noted that this instruction is valid only for one year starting from the receipt date of instruction:

(Please check "X" ONLY ONE box below)

in printed copy in English ONLY; or

in printed copy in Chinese ONLY; or

in printed copy in BOTH English and Chinese.

Name(s)	of	Shareholder(s	)
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(Please use ENGLISH BLOCK LETTERS)

Contact telephone number

Date

## Signature

Notes:

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- 1. Please complete all your details clearly. We will be unable to notify you on future Corporate Communications by email if you provided non-functional electronic contact details.
- 2. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.

3. The request for printed copy shall be valid only for one year from the date of request unless being revoked or superseded (whichever is earlier). Further request in writing will be required if Shareholder prefers to continue receiving the printed copy of future Corporate Communications and Actionable Corporate Communications (if applicable).

4. If more than one email addresses are provided, the Company will only adopt the first email address as set out above.

5. For the avoidance of doubt, we do not accept any special instructions written on this Reply Form.

6. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.

 Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

X

Please cut the mailing label and stick this on the envelope to return this Request Form to us. No postage stamp necessary if posted in Hong Kong.

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#### MAILING LABEL

寶德隆證券登記有限公司 Boardroom Share Registrars (HK) Limited 簡便回郵號碼 Freepost No. 37 WCH 香港 Hong Kong